



APPLICATION FOR EMPLOYMENT

Scarlet and Gray Cleaning Service, Inc. considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, disability, age, marital or veteran status, or any other legally protected status.

(Please Print)

Position(s) Applied For:				Date of Application:	
Last Name:		First Name:		Middle Initial:	
Address:	<i>Number</i>	<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
Telephone Number(s): Home: _____ Mobile: _____				Email Address: _____	
Referred by: _____					
Do you have an active drivers license:		Drivers License#			

Have you ever worked under another name(s)? If so please provide: _____ Yes No

If you are under the age of 18 years of age, can you provide proof of your eligibility to work? Yes No

Have you filed an application with Scarlet and Gray before? If yes give date(s): _____ Yes No

Have you ever been employed with Scarlet and Gray before? If yes give date(s): _____ Yes No

If hired, you may be required to be fingerprinted and have a background check conducted. Do you agree to participate in this process? Yes No

Have you ever pled or been convicted of any crime other than a parking violation? If yes, please provide date / conviction info: Yes No

Are you legally eligible to work in the United States? Proof will be required for the I-9 Form. Yes No

Date you are available to start work: ____/____/____

What is your desired Pay / Salary Level: _____

EDUCATIONAL BACKGROUND:

School	Name and Address of School	Course of Study / Focus	Years Completed	Degree or Diploma Received
High School				
Trade School / Vocational School / College				

WORK EXPERIENCE: Start with your most recent or present job and work back. Include any job –related military service assignments and volunteer activities. You may exclude organizations that indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer	Address	Telephone Numbers
Dates Employed	From: To:	Reason for Leaving:
Starting Job Title	Starting pay Rate	Bonus
Ending Job Title	Ending Pay Rate	Bonus
Employer	Address	Telephone Numbers
Dates Employed	From: To:	Reason for Leaving:
Starting Job Title	Starting pay Rate	Bonus
Ending Job Title	Ending Pay Rate	Bonus
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Dates Employed	From: To:	Reason for Leaving:
Starting Job Title	Starting pay Rate	Bonus
Ending Job Title	Ending Pay Rate	Bonus

PROFESSIONAL REFERENCES: Do not include family members.

Name	Phone Number	Occupation / Job Relationship to you?
1.		
2.		

APPLICANTS STATEMENT:

I certify that the answers given herein are true and complete.
 I authorize investigation of all statements contained in this application for the employment as may be necessary in arriving at an employment decision.
 This application for employment shall be considered active for a period of time not to exceed 45 days and will remain on file for up to 1 year from the date of completion. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an “at will” nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this “at will” employment relationship may not be changed by any written document or by conduct unless, such change is specifically acknowledged and notarized in writing by an authorized executive of Scarlet and Gray Cleaning Service, Inc.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in automatic discharge. I understand, also, that I am required to abide by all rules and regulations of the employer. I additionally certify that all information on this application, my resume, or any other supporting documents is complete and accurate to the best of my knowledge

_____ Signature of Applicant _____ Date